## State of New Mexico Taxation and Revenue Department

## PTE-PV - Pass-through Entity Payment Voucher

Taxpayers may also pay their pass-through entity penalty for late filing online at the Department's web site. Go to <a href="www.tax.newmexico.gov">www.tax.newmexico.gov</a> and select "Online Services". At no additional charge, you may pay using an electronic check that authorizes the Department to debit your checking account in the amount and on the date you specify. You may also pay using Visa, MasterCard, American Express or Discover credit cards, however, a 2.49% convenience fee will be applied to these charges. The fee is calculated on the amount of the transaction and will be used to pay charges by the credit card companies to the State of New Mexico when you use your credit card as a form of payment.

**SUBMIT ONLY HIGH-QUALITY PRINTED, ORIGINAL FORMS TO THE DEPARTMENT.** Payment vouchers are processed through high-speed scanners and a quality form ensures your payment is processed accurately. Please follow these instructions for preparing the payment voucher. Do not cut the bottom portion of the voucher except where indicated--**cut on the dotted line only**. Do not photocopy. When printing the voucher from the Internet or a software product, the printer setting - "Page scaling" - should be set to 'none' to prevent resizing. If your payment voucher has a scanline, do not write in the area around the scanline. The scanline is located within the bottom 1-1/2 inch of the youcher.

## IMPORTANT: DO NOT SUBMIT THIS PAYMENT VOUCHER UNLESS A PAYMENT IS INCLUDED.

**NOTE:** When you provide a check as payment, you authorize the Department either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

Mail completed return, payment and voucher to: New Mexico Taxation and Revenue Department P.O. Box 25127 Santa Fe, NM 87504-5127

| Please detach the bottom portion before you submit the voucher and payment to the Department | Please detach the b | ottom portion before | vou submit the voucher an | id payment to the Department |
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|  | (PLEASE CUT ALONG DOTTED LINE)                |
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| PTE-PV New Mexico Income and Payment Voucher | Information Return for Pass-Through Entities  |
| Tax year beginning                           | and ending                                    |
| PASS-THROUGH ENTITY NAME                     | FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) |
| MAILING ADDRESS                              | NEW MEXICO CRS IDENTIFICATION NUMBER          |
| CITY, STATE AND ZIP CODE                     | Check this box if address is new or changed   |
|  |   |

AMOUNT ENCLOSED